



M x V R A I L

Quality Assurance Auditors & Industry Conference
February 2024 | Phoenix, AZ

IIRX Database

Mark Rusovick

Senior Engineer – Quality Programs

MxV Rail

MxV Rail

350 Keeler Pkwy | Pueblo, CO 81001

www.mxvrail.com

A subsidiary of the Association of American Railroads

Agenda

- **Key System Processes**
- **Registering for an Account**
- **Access to your Facility**
- **Point of Contact Assignments (Facility and Corporate)**
- **New Change Request Process**
- **Facility Membership**

Key System Processes

- New M-1003/M-1002 facility applications
- Audit Agency Assignment (MID/BOE/IQC/CRQS)
- Audit Scheduling
- Audit Report Processing
- Balloting of the Audit Report - QAC / TCC if the facility holds Tank Car activity codes.
- Facility Approval - Inclusion on M-1003/M-1002 registries of certified facilities
- Chapter 7 Nonconformance Management

Register for an Account

Website Link: <https://aar.iirx.net/>

Welcome to the Association of American Railroads Online System!

This system provides the following:

- M-1003 Facility Certification
- M-1003 Chapter 7 Nonconformance Reporting
- M-1002 Facility Certification
- Technical Facility Certification

[Sign in](#) [Register](#)



IIRX Home Screen

Home AAR Certification Registries Facility Certification Details M-1003 Chapter 7 Nonconformance Reporting Support

Welcome to the AAR Online System!

[User Guide »](#)



M-1003 Registry
M-1003 Certified Facilities and Activities



Facilities Associated with your Account
All Facilities that have been assigned to your user account profile.



Submit a new QA-7.1
Create a new Chapter 7 Form.



View In Process QA-7.1's
All incomplete Chapter 7 Forms associated with the facilities that have been assigned to your user account profile.



View Completed QA-7.1's
All complete Chapter 7 Forms associated with the facilities that have been assigned to your user account profile.

Facility Certifications
[M-1003 / M-1002 Certification Status Key](#)

[In-Process Applications](#) [Non-Certified Facilities](#) [Add New Facility](#)

Facilities for which an M-1003 Application has been started. Double click on a row to view more information about the facility's certification.

Show 10 entries

| QA Code | Facility Name | Certification Status | Audit Type Code |
|---|---|--|---|
| <input type="text" value="Search QA Code"/> | <input type="text" value="Search Facility Name"/> | <input type="text" value="Search Certification Status"/> | <input type="text" value="Search Audit Type Code"/> |
| No data available in table. | | | |

Showing 0 to 0 of 0 entries

Access to your Facility

- Facility (Use Dropdown to locate your facility by QA Code)
- Multiple facilities can be added to your account
- A facility must be tied to your account in order to generate Chapter 7 reports

Facility (if your facility is not listed select “My facility is not listed” from the drop-down list)

My Facility is not Listed...



Account Update Requests – Send to QA@aar.com

Point of Contact Assignments

- Facility Point of Contact
- Corporate Point of Contact

Information must remain accurate at all times

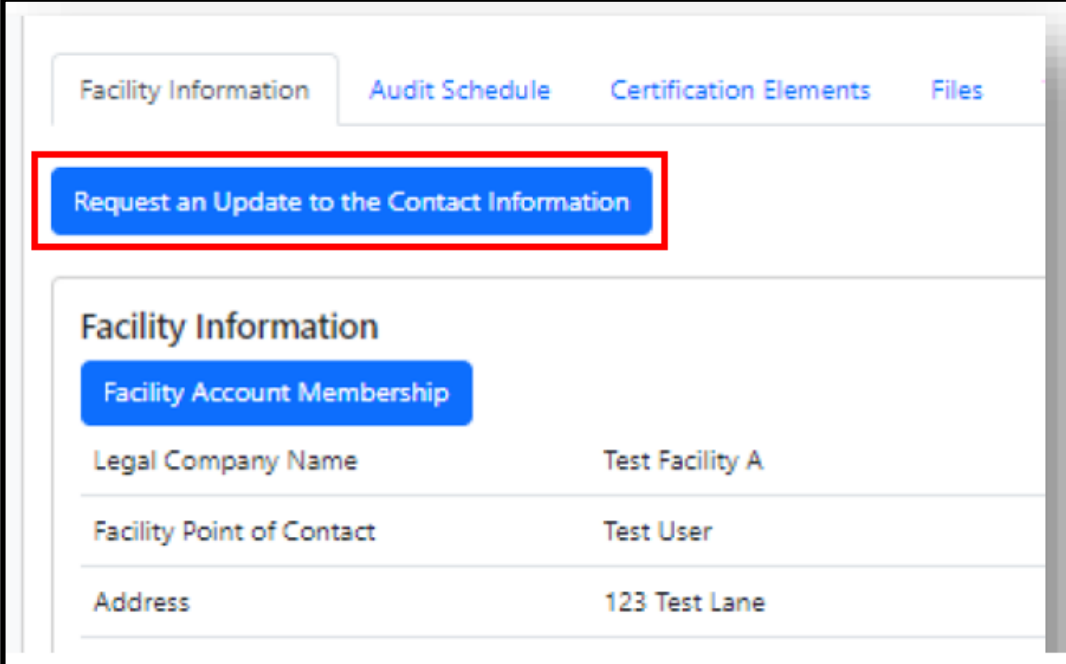
| Facility Information | |
|---------------------------|----------------------|
| Facility Members | |
| Legal Company Name | <input type="text"/> |
| Shop Mark | <input type="text"/> |
| Facility Point of Contact | |
| Address | |
| City | |
| State or Province | |
| Country | |
| Postal Code | |
| Phone Number | |
| Website | |
| Email | |
| Total Number of Employees | |

| Corporate Information | |
|-------------------------|--|
| Legal Corporation Name | <input type="text"/> |
| Railroad | <input type="text" value="Select a Railroad..."/> |
| Address | <input type="text"/> |
| City | <input type="text"/> |
| State or Province | <input type="text"/> |
| Country | <input type="text" value="Please Select a Country"/> |
| Postal Code | <input type="text"/> <input type="button" value="Lookup"/> |
| Corporate Contact Name | <input type="text"/> |
| Corporate Contact Phone | <input type="text"/> |
| Corporate Contact Email | <input type="text"/> |
| Website | <input type="text"/> |

Point of Contact Change Request Process

- **As Stated in M-1003, section 3.9.5.1:**

A *facility* is responsible for assuring both the *facility*/corporate point of contacts remain current within the online system at <http://aar.iirx.net>. All assigned point of contact individuals must have an active account in the online system. Change requests must be completed through the online system at <http://aar.iirx.net>.



The screenshot displays a web interface with four tabs: 'Facility Information', 'Audit Schedule', 'Certification Elements', and 'Files'. The 'Facility Information' tab is active. A blue button labeled 'Request an Update to the Contact Information' is highlighted with a red border. Below this, the 'Facility Information' section contains a 'Facility Account Membership' button and a table of facility details.

| Facility Information | |
|---------------------------|-----------------|
| Legal Company Name | Test Facility A |
| Facility Point of Contact | Test User |
| Address | 123 Test Lane |

Point of Contact Change Request Process

Update Contact Information

The purpose of this form is to notify the AAR that the contact information has changed for this facility or corporation.

The new point of contact must have an account in the system in order for this request to be processed. If they do not currently have an account, they must register for an account before submitting this request.

Please upload a letter on company letterhead detailing your request here:

Choose File No file chosen

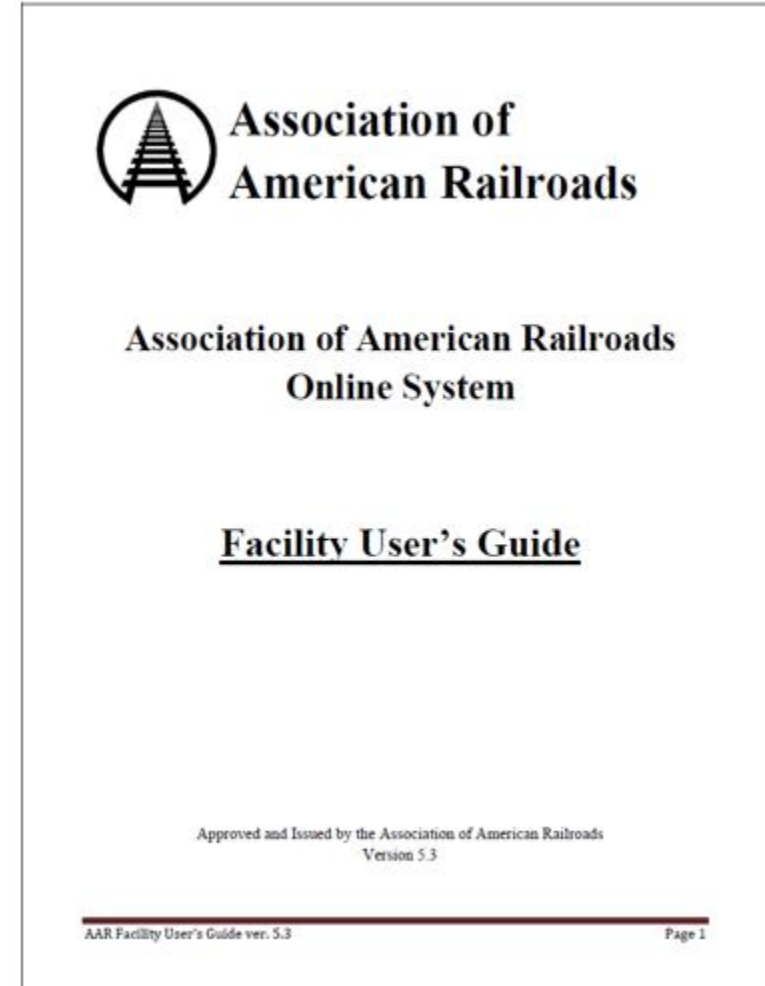
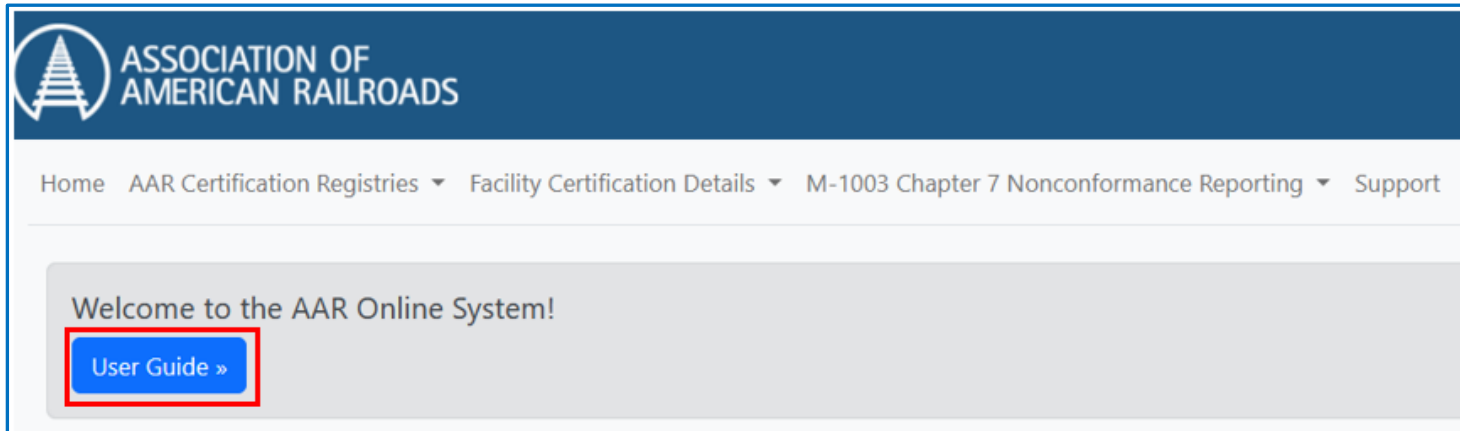
Submit Request

Close

- The New proposed contact must have an account in IIRX
- <https://aar.iirx.net/Account/Register>

Point of Contact Change Request Process

The Change Request Process is now included within the IIRX Facility User Guide that is available within the on-line system.



Facility Membership

- A Facility Point of Contact can also monitor facility membership.
- Who has the facility (QA Code) tied to their account.

8132 - Julie Test Facility A (JTFA)

M-1003 Certification Details

Status: QAC BALLOT

Facility Information Certification Elements Files Transactions Additional Certification Options

[Request an Update to the Contact Information](#)

Facility Information

| | |
|---|-----------------------|
| Facility Account Membership | |
| Legal Company Name | Julie Test Facility A |
| Facility Point of Contact | Test User |



Facility Membership

Facility Account Membership ✕

| First Name | Last Name | Location | Email Address | |
|------------|-----------|------------|---------------|---------------------------------|
| Test | User | Pueblo, CO | test@iirx.net | Request Removal |

Close





THANK YOU